

Thank you to all the parents that attended our induction day. It was great to meet you all. We hope you found the information useful.

If you have any more questions please give us a call and hopefully we will be able to help you.

If you did not attend the induction day, please speak to your child's Room Leader /Deputy Manager as there will be documentation for you to complete before your child starts with us.

Please talk to us about how your child is settling in. We look forward to any suggestions that may help.

Please remember you will be invited to meet your child's key worker, until then the deputy manager will be their key worker.

#### Ground Rules

As a parent...

- I will work in partnership with the nursery to help my child's development and welfare needs.
- I will remember to provide items needed for my child, to ensure they have a good day at the nursery.
- I will empty my child's cubby hole regularly
- I understand that deadlines cannot be extended, due to staffing ratios.
- I understand there is a late fee if I am late to collect my child.
- I will pay my fees in advance (if applicable).
- My child may come home with paint, food, sand etc on their clothes. This is part of the learning process.
- All medicines must be handed in to the office and a form completed.
- All children will be expected to go outside to play and explore. No requests will be accepted to keep children in. If your child is not well, please keep them at home.

<u>-</u>5f

Please add us as a friend on Facebook to keep up to date with topics, books and pictures... https://www.facebook.com/trainingdepot.daynursery .06

**Safeguarding** - Documentation you will be expected to sign...

- TDDN Accident Book
- Home accident forms (we have to report any burns to MASH and seek advice)
- Behaviour form
- Safeguarding forms
- Medication permission slips



For all children starting school in September 2020 - please ensure your child's immunisation schedule is up to date. We ask that all children have appropriate clothing as we do spend a good deal of time outside. Please can you ensure you have NAMED your child's hats, coats, gloves and scarves. Many children have the same items and it is essential to name them to ensure your child's clothes do not get muddled up. Thank you.

Please remember that all fees are to be paid in advance at the beginning of the week or month depending on your payment plan.

WELCOME to Miss Runa - our new cleaner.

# Mr David's Message

Dear Parents,

#### September 2019

Welcome to the exciting commencement of our new nursery year! Our welcome includes everyone with us throughout the schools summer holidays as well as those away from nursery for their summer holidays and of course – to all those joining us for the first time in the new academic year just starting.

We held our Induction Day for those about to join as well as those 'graduating' from Cubs (downstairs) to Tigers (upstairs). Parents and children attending have been given a great amount of information as well as much guidance, also many asking important questions. There were several expressions of thankfulness for the presentations, guidance and directions given with registrations in some cases.

Should any parent(s) have been unable to attend when the morning for induction took place, please contact us either by visiting, telephoning or messaging us. Although we will be busy helping children (as well as some Dads or Mums) settling into our nursery and meeting our staff, we will find time to help, please be patient, we do wish to help and answer all your questions.

Following everyone becoming settled, getting to know each other, we have already prepared some of the many activities planned for the coming year. These will include Active Luton, movement also music with focus on healthy exercise. There are trips to Luton Library and you will learn how we operate our book library in nursery, too. Visits to St Ann's Residential Home for the Elderly will begin taking place when we tend our allotment, and visits to the market to buy fresh fruit and vegetables.

Great having you all on board the journey with us at Training Depot Day Nursery.

With Best Wishes,

September 2019



Moved home? Changed telephone numbers?

You must share this information with us!

Dates for your Diary... *Term Starts Monday 2<sup>nd</sup> September 2019* Active Luton for Cubs (Sarah) Thursday 12<sup>th</sup> - 1.45 – 2.45pm Thursday 19<sup>th</sup> - 1.45 – 2.45pm Thursday 26<sup>th -</sup> 1.45 – 2.45pm Library Visit for Cubs Wednesday 25<sup>th</sup> September - 10am Book Start visit for Tigers – Wednesday 25<sup>th</sup> September

#### Parents Messages from some of our July Leavers:

Thank you to everyone for being supportive of my son during his time at Training Depot. My son has grown so much and is listening more to instructions.

Both my sons have settled very well here but sad they have to leave. But all the work and play they have enjoyed here cannot amount to words. Thank you all for the support and help with my boys.

Thank you all.

A very big thank you to Miss Shanique and Miss Sandy and the other teachers as well, for the support which Child A had in these 2 years of nursery. We really appreciate the hard work and all are very happy. Child A will miss the nursery.

Thank you for your support. Child B enjoyed her time very much at the nursery. My child felt safe and settled. We will very much miss you all.

Thank you to the staff you have been great. Thank you for all your help and support we will miss you.

### FIRST AND FOREMOST

FIRST AND FOREMOST Is a Speech and Language program run by the Early Years Alliance. We are very excited to be given an opportunity to be able to be a part of it. We run Nurturing and Lift off to Language groups already, which are programs to help children become more confident or help them with their speech.

First and Foremost is a perfect match for what we already deliver. This program will involve your help, our Deputy Managers may approach you to discuss this program in detail. If you need more information, please speak to Miss Sandhya.



Sports Day Congratulations to the parents that won the race and also to Miss Nafisa and Miss Salma, who won the staff race.





## Snowdon Climb

The idea originated from a casual conversation in the staffroom. There were many different reasons people wanted to do it. Everyone was very excited and wanted to help the community while working as a team. The wish being to help young practitioners take on projects and lead them, gaining in ability and confidence. The challenge of raising £3000.00 was set.

The training began slowly and steady, we found an ideal training ground at Barton Hills. The training was great fun with some oops moments along the way.

The day of the climb we started our climb at 5.30 am and finished around 11.30 am. The weather was not ideal however we managed to climb at some points on all fours and sometimes on our bottoms. When we could see the views, they were amazing and breath-taking. We were soaked through due to the rain.

We met some great people on the climb and witnessed lots of kindness and encouragement. It was lovely to see.

We wanted to say a big THANK YOU to you for your support during the different events we held and encouragement and well wishes just before the climb. The total we raised was £3718.60 we could not have done this without your support. Thank you.

We were lucky enough to be given a tour of the Keech Hospice Care Centre, when we went to give in the cheque - the work they do is incredible.



### **Policy Summary - Accident Policy**

Staff must check that all equipment inside and outside is safe before children are allowed to play with or on it. Staff must check that there are no hazards inside or outside before children are allowed to play.

Staff must supervise all play and activities at all times, both inside and outside.

It is the responsibility of the management to ensure that there is at least one member of staff on duty at all times who has a valid Certificate of First Aid.

Parents are responsible for informing the Nursery of any changes in their child's/children's medical details and any changes in their emergency contact details.

Children are <u>not</u> permitted to wear jewellery to Nursery, except for stud earrings with securely fastened backs or due to cultural reasons. If Jewellery is lost, Nursery will not accept any responsibility.

When a child has an accident at Nursery, a record will be kept with all the relevant details

The Accident form will then be read by the parent / carer and will be signed by the parent/carer and a copy given to them if requested.

The parent / carer will always be telephoned if a child has an injury to the head and an NHS information sheet will be shared with the parents in regards to what to do next.